



Beaufort Jasper Hampton
Comprehensive Health Services, Inc.

AN OVERVIEW

Beaufort Jasper Comprehensive Health Services, Inc., (BJCHS), was organized to deliver comprehensive health services to residents of the socially and economically deprived areas of Beaufort and Jasper Counties, South Carolina.

On October 29, 1969, a declaration and petition for the incorporation of a non-profit corporation to be known as Beaufort Jasper Comprehensive Services, Inc., was filed and subsequently approved on January 8, 1970 by the Secretary of State.

In February 1970, a grant from OEO, Office of Health Affairs was approved in the amount of \$754,373.00 for initial implementation and operation of BJHCHS including establishment of basic facilities to conduct the program. During the earlier years of operation there was no required match for the grant. Beginning in 1973, we were required to provide match (non-federal) for our budget.

<u>Budget Period</u>	<u>Federal Share</u>	<u>Non-Federal Share</u>	<u>Budget</u>
1999-2000	\$3,764,337	\$5,068,337	\$8,832,674
2000-2001	\$5,749,811	\$5,448,656	\$11,198,467
2001-2002	\$5,583,207	\$6,058,364	\$11,641,571
2002-2003	\$6,108,207	\$6,435,892	\$12,544,099
2003-2004	\$5,942,607	\$6,446,320	\$12,388,927
2004-2005	\$6,092,607	\$7,060,808	\$13,153,415
2005-2006	\$6,018,676	\$7,616,516	\$13,635,192
2006-2007	\$6,227,748	\$8,086,073	\$14,313,821
2007-2008	\$6,266,489	\$8,354,235	\$14,620,724
2008-2009	\$6,350,033	\$8,354,235	\$14,704,628

March 1974, we began our fifth (5th) year program under the Department of Health, Education and Welfare – Public Health Services (DHEW-PHS). At the inception of this plan, we were mandated by DHEW-PHS to begin plans for the Agency to become self-supportive at the end of five (5) years. As a result, BJHCHS established a financial plan to reduce reliance on DHEW-PHS funds and to increase client, local government and other grant support.

In 1999, DHHS approved expansion into Hampton County and agency changed its name to Beaufort Jasper Hampton Comprehensive Health Services, Inc. (BJHCHS).

The Agency does a five (5) year strategic plan; the last one was developed in 2006.

The goals and objectives for BJHCHS as adopted by the Board of Directors are:

GOALS

1. Improve patient satisfaction and customer services by creating a place of care that encourages patients to make us their first choice, regardless of their options. Staff would manifest a “service-to-patients” spirit, continuity of care would be improved through better retention of clinical staff, the physical plants would be improved, and automation would not be used to depersonalize service. These measures would contribute to an improvement in public image, an increase in new patients, a drop in patients switching to competitors, and an improvement in payor mix. This goal would require a major shift in the overall culture of the organization.
2. Ensure financial viability. Senior management would develop a plan for increasing revenue through pursuing alternative revenue sources and attracting new patients who are insured. Additionally, BJHCHS would expect payment at time of service from patients. On the cost side, the financial viability plan would eliminate programs that are an undue financial burden, continually monitor overall financial performance, and set unity costs targets for each of the next five years. In total, the elements of the “financial viability” goal would lessen dependence on federal grants.
3. Develop health and related manpower skills within South Carolina to the greatest extent possible and to reverse the outward migration of area youth and professionals.

OBJECTIVES

1. Operate a culturally sensitive, sound clinical care system that is cost effective.
2. Recognize the need to exploit technology. Technology refers to both modern information systems as well as the knowledge - or expertise - of individual staff members. The staff as a whole needs to be kept abreast of evolving technology and medical delivery expertise. BJHCHS will develop the capabilities to move patient information around in its system and to interface with other provider organizations, use technology to increase efficiency, and create a state-of-the-art image.
3. Recognize that improving performance, assuring and improving the quality of care and productivity are very essential to future success. The senior management plan for this objective should include the development of an infrastructure that makes the pursuit of quality a reality. Efforts should be focused and condition-related (i.e.. diabetes, asthma, etc.).
4. Develop and implement methods to measure the progress toward the achievement of immediate and long range goals and objectives.
5. Maximize the use of all resources available to the agency through the development of collaborative and joint venture agreements.
6. Develop a personnel program that will focus on training of available personnel and the recruitment of indigenous health providers and related professionals to the maximum extent feasible.
7. Develop and retain key staff. Key staff members are staff whose expertise, enthusiasm, productivity, and ability to work with others translate into a contribution to the organization that is clearly superior.

SCOPE OF SERVICES OFFERED

BJHCHS was established as a Community Development Corporation in the State of South Carolina to provide comprehensive health care and community development services and opportunities to an estimated 18,000 residents of Beaufort and Jasper Counties in South Carolina. In 1999, the service area was expanded to include Hampton County as well.

BJHCHS has as its philosophy, “**Health is a right, not a privilege.**” At no time has this philosophy been forgotten.

Realizing the need for a total comprehensive health care plan, this agency has incorporated the patient’s environment as a part of their treatment. To some, this has not been attractive. But, we believe that if we only provide clinical care and send the patient back to his/her exposed, unsanitary environment, he/she will only have recurring diseases.

ADMINISTRATIVE ORGANIZATION

BJHCHS is governed by a Board of Directors, which was established under the authority of a Charter created under and pursuant to the laws of South Carolina, by a certificate issued by the Secretary of State on the 8th day of January, 1970. The Board of Directors hire the Executive Director and delegate the daily operation of the Agency to him/her. The line of communication between the Board and staff on all matters is conducted through the Executive Director of the Corporation.

Structure of the Corporation is:

1. **Executive Director** - This department consists of the following offices:
 - Executive Office is comprised of the Executive Director who is responsible for reporting to the Board. The Executive Director, with the assistance of the agency’s administrative staff, determines the means to be employed in achieving goals or implementing official action.

- The Deputy Executive Director position, also part of the Executive Department, was established as a support function to all departments within the Agency. Functions of this office include: coordinating all activities with regard to recruitment for the agency, orientation of employees, employee benefits, wage and salary administration, and the management of the Agency in the absence of the Executive Director.
2. **Financial Services Department** is supported by three divisions. Its primary function is to coordinate and administer the fiscal affairs of the corporation. All contracts between Beaufort-Jasper-Hampton Comprehensive Health Services, Inc. and vendors, institutions, governmental bodies, community-based organizations, individuals, professional associations and others, including maintenance agreements, are coordinated through this department.
- Accounting provides all accounting functions including accounts payable, accounts receivable, patient billings, payroll taxes, monthly financial reports, and other fiscal reporting.
 - Purchasing/Supply provides purchasing, inventory controls; stockroom record-keeping and management, property and procurement.
 - Management Information Services (MIS) coordinates the collection, storage, and dissemination of all data for the corporation through onsite hardware and software. Data is stored to format reports for both internal and external usage.
3. **Medical Department** provides clinical, home and institutional primary care. The department coordinates and administers the following divisions and programs:
- Health Care Services
 - a) Laboratory services provide necessary laboratory studies to support medical services.

- b) Radiology services provide diagnostic and fluoroscopic x-ray, mammography, ultrasounds and electrocardiogram examinations.
 - c) Nursing services provide clinical and skilled home health nursing care.
 - d) Nutrition services provide an educational and counseling program in nutrition and dieting.
 - e) Health Information Systems (HIS) collects, secures, researches, retrieves, and analyzes medical information and greets and schedules patients in the center setting.
 - f) Pharmacy fills prescriptions written by BJHCHS medical and dental staff or medical specialist on a referral basis.
 - g) Medical Social Worker provides counseling and the necessary linkage with patients and other community resources to enhance the patients' well being.
- Dental Services provides treatment, maintenance of dental health care and education for patients.
4. **Community Services/Special Projects** provide agency support in environmental health, building maintenance, security and all facility development.
- Environmental Health provides assistance in alleviating unsafe conditions associated with water, sewage, waste disposal, rodent and parasitic infection and other related environmental conditions.